



Certified Housing and Credit Counselor

Make a meaningful impact in your community.

Family Service of the Piedmont is a nonprofit organization dedicated to promoting healthy lives and relationships for children, adults, and families. We're seeking a **Certified Housing and Credit Counselor** to provide housing counseling, foreclosure prevention services, and financial coaching that helps individuals build long-term financial stability.

Key Responsibilities

- Assess client financial situations, identify causes of distress, and develop personalized action plans.
- Create detailed budgets with clients; teach money management and financial planning skills.
- Provide follow-up sessions and ongoing financial coaching.
- Respond to inquiries from prospective clients and explain available services.
- Uphold professional standards and represent the agency positively.
- Deliver community presentations on housing, credit, and financial literacy topics.
- Stay current with trends in credit counseling through trainings, workshops, and professional development.
- Earn national certifications in credit and housing counseling (agency-supported).
- Complete required documentation, reporting, and administrative tasks.

Qualifications

- Ability to work effectively with diverse populations.
- Strong collaboration and teamwork skills.
- **1–2 years of experience** in budgeting, financial counseling, human services, or debt management.
- **Bachelor's degree** in social work, psychology, finance, business, or related field.
- Strong communication and problem-solving abilities.
- Passion for helping clients build financial confidence.

Our benefits include:

- **Competitive salary** based on experience
- **100% employer-paid medical, dental, long-term disability and life insurance**
- **Employee Assistance Program**
- Affordable voluntary benefit options including **short-term disability, supplemental life, vision, accident and critical illness insurance coverage**
- Health Savings Account or Flexible Spending Account
- **401(k) retirement plan**
- **24 days of paid leave in your first year** (increasing over time)

- **12 paid holidays**
- The opportunity to do **meaningful work that changes the lives of children and families**

About Family Service of the Piedmont

Family Service of the Piedmont is a nonprofit organization dedicated to helping individuals and families **heal, grow, and thrive** through compassionate support, quality treatment, advocacy, and education. Every day our team works to **restore hope, rebuild lives, and strengthen futures** in our community.

How to Apply

Please submit all resumes and cover letters to careers@fspcares.org or mail to:

Human Resources
Family Service of the Piedmont
902 Bonner Drive
Jamestown, NC 27282