



POSITION ANNOUNCEMENT

Triple P (Positive Parenting Program) Facilitator

The agency is seeking an **Triple P Facilitator** to deliver evidence-based parenting support through the Triple P – Positive Parenting Program. This role focuses on facilitating parenting sessions, recruiting and engaging families, and supporting community outreach efforts. This role will also contribute to the planning and implementation of programs and events (Including case management services and annual community events).

Responsibilities:

Triple P Facilitation & Service Delivery:

- Facilitate Triple P parenting sessions (individual and group)
- Provide ongoing support and coaching to participating families
- Maintain fidelity to the Triple P model and best practices
- Monitor participant progress and adjust support as needed.
- Case management support- connecting families to concrete support in times of need
- Contribute to the planning and implementation of FFRC programs and events

Participant Recruitment & Outreach

- Conduct outreach to recruit and engage parents/caregivers into Triple P services
- Build and maintain relationships with community partners, schools, and local organizations
- Represent the program at community events, resource fairs, and outreach opportunities

Documentation & Data Management

- Complete and maintain accurate participant records, including pre- and post-assessments
- Ensure timely and accurate data entry into the agency's data system
- Track attendance, engagement, and program outcomes
- Maintain confidentiality and comply with all data reporting requirements

Program Planning & Community Engagement

- Assist in planning, organizing, and implementing parenting programs and community events
- Support event logistics including setup, facilitation, and breakdown
- Contribute ideas for program design, participant engagement, and continuous improvement
- Collaborate with team members to ensure successful program delivery

Qualifications:

- Bachelor's degree in Social Work, Human Services, or related field
- Experience working with families, parents, or children in a community-based setting
- Strong communication, facilitation, and organizational skills
- Ability to engage diverse populations with professionalism and cultural sensitivity
- Proficiency in basic computer systems and data entry

Preferred:

- Certification or prior training in Triple P – Positive Parenting Program (or willingness to obtain certification upon hire)
- Experience with group facilitation and parent education programs
- Experience with outreach, recruitment, and community engagement

Send resume and letter to:

Becky.hunt@fspcares.org OR:

Human Resources
Family Service of the Piedmont
902 Bonner Drive
Jamestown, NC 27282

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